

# HERITAGE ACADEMY PTO

## Board Meeting Minutes

March 21, 2017

7:00 pm in Room 1

**Attendance:** Board Members: Earl Taylor, Raymond Jones, Ann Price, Bonnie Gardner, Ingelise Pang, Kim Wilson, Melissa Farr, Amy Nyman, Dawnell McLaws, Colette Hansen, Lance Johnson, Teachers: Jenny Denton, Maria Haynie, Anna Phelps, Eric Parker, Parents: Holli Pearce, Daniel Lovell, Students: David Farr

### Call to Order:

Welcome and Introductions:

Adoption of Agenda: A motion was made to adopt the agenda by Ingelise, Lance 2<sup>nd</sup> it. All approved.

Approval of Minutes: A motion was made by Lance to approve the February minutes. Dawnell seconded it. All approved.

### Administrative Comments: Mr. Taylor

- We are now in the last quarter of the school year.
- Graduation this year will be back in Centennial Hall.
- The city has restored the grass on the playing field.
- Musical tour, JH History tour, and spring musical all are coming up
- Our numbers (enrollment) are solidified for next year
- AZ Merit testing is next week (Mr. Taylor passed out the testing schedule)
- New student orientation is April 4 & 5  
a discussion was held on what PTO representation at the orientation.
- Volunteers to help represent PTO at orientation:
  - 1) Ingelise P. on April 4<sup>th</sup>
  - 2) Melissa F. on April 5<sup>th</sup>
  - 3) Ann P. on April 4<sup>th</sup>
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### Officers' Reports:

**Treasurer's Report:** Ingelise Pang passed out an updated financial sheet.

**Communications:** Kim Wilson - the school's new website is being put up now. Because of it she hasn't been able to upload any documents in the last few weeks.

### Unfinished & New Business:

**Election Nominating committee** - We have the following new candidates:

Marie Haynie

Holli Pearce

Daniel Lovell

**School Gift** – A discussion was held regarding various school gift options. See the list below and note the items that were crossed out were items we decided not to do this year.

## **Committee Updates:**

**Academics:** Colette Hansen – nothing new to report

**Historian:** Lance Johnson – History is now on Google drive. He will send the link out again.

**Fine Arts:** Amy Nyman & Kim Wilson

Amy: The choir is leaving this Thursday for their California tour

Musical has had good support from parents who sign up to help in various ways.

We need to let JH choir and orchestra parents know that they need to volunteer at concerts.

Kim: She is getting ready to send out an email for parents to help with concessions for the spring musical. She feels candy prices are too low. Can she raise the prices?

Bonnie: Can we have a designated faculty person be in charge of the popcorn machine so there is accountability in it's usage and so it can be maintained and repaired properly?

Mr. Taylor said he would appoint someone.

**Sports:** Dawnell McLaws

Throughout the year she has communicated with the different coaches to find out what their needs were. It was reported that the JH soccer team doesn't have jerseys and they have been using football jerseys. They also need to share because there isn't enough for all the players.

**Membership:** Ann Price

Ann has proposed to have a card or lanyard or something similar to it that parents would receive after they pay their PTO dues. The card could have information about the PTO on it and also have additional benefits such as discounts to events. A discussion was held about the dues payment and adding an extra page or button when paying on-line. Raymond will follow up with Lindsey regarding regarding a possible idea to use Power school to remind parents to pay PTO dues if they have not.

**Family Service Activity:** Lance Johnson

\* Special Olympics is coming up April 7<sup>th</sup> and 8<sup>th</sup>. He hasn't gotten any answers as to what the volunteers will be doing or should bring yet, but will send out an email when he does.

**Teacher & Staff Appreciation:** Melissa Farr

Secretary Day and Teacher appreciation week are coming up. She will set up a Sign-up Genius for parents to help.

**Parent Cyber-Committee:** Ann Price - Nothing to report

## **Parent and Teacher Comments:**

Mrs. Phelps commented that the drama department needs more belt packs for the microphones to make enough for all the lead players. They could use 2 or 3 more belt packs. The cost is \$300 a piece. A discussion was held and several PTO members thought it would be a good idea to use part of our gift money to buy 2 belt packs for a total of \$600. Kim made the motion to buy the belt packs, Amy N. seconded it. All board members voted yes.

**Adjournment:** The meeting was adjourned at 8:35 pm

Next Meeting: April 18 at 7:00 pm

## School Gift Suggestions

1. ~~Choir risers in the choir room (current risers will only hold half of junior high choir) \$15k~~
2. ~~new copier for arts building~~
3. belt pack and wireless microphones for the drama department (We decided to buy 2 belt packs for the drama department.)
4. ~~musical instruments~~ (This going on as an Eagle Project)
5. ~~Lunch tables, preferably the longer tables \$600 each (Put on hold)~~
6. ~~Focal wall (bulletin) \$300 (Let the student council buy this board)~~
7. Fitness 10 Station Fit-Trail \$5995 [fittrail.com/10station.html](http://fittrail.com/10station.html) (Can find pieces and build it as we go for less.) (look for used equipment from other high schools)
8. School logo on Fine Arts Building (waiting for quote for a metal logo sign)
9. Trophy case: approximately \$1500
10. Portable scoreboard between \$250 and \$450 (Mr. Melchin may have a specific one in mind)
11. ~~A room dedicated for teachers (teacher's lounge)~~
12. ~~More lockers~~
13. ~~New intercom system. Some rooms the students can't hear announcements~~
14. AED (automated external defibrillator) between \$1200 and \$1500 per device (it is portable and can be taken to all sporting events and left here for on campus needs) Note: If the school joins AIA, it will be required to have. There may be a grant available for the school to acquire one.

### **New idea**

15. Acquire the "TOGETHER" large metal letters from the old Mervyn's building. You can turn the word into Heritage by rearranging the letters and adding an "A" and making an "I". We could put it in the Heritage parking lot between the two lots.  
Melissa Farr will check on the costs involved with this.